

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **July 20, 2022** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Knott called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett

Absent: Mr. Buscher

Also in attendance was Mr. Buirch, Executive Director, Mr. Dougherty, Engineer, Mr. Chris Long, Solicitor.

Mr. Hassett made a motion to open the floor to the public, seconded by Mr. Odenath. Motion carried. No one from the public was present.

Mr. Hassett made a motion to close the floor to the public, seconded by Mr. Odenath. Motion carried.

Minutes:

Mrs. Burke made a motion to approve the minutes of the June 15, 2022 meeting and closed session, seconded by Mr. Green and Mr. Odenath.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: Mr. Hassett

Correspondence:

1. From NJAmericanWater re:DistributionSystemImprovementCharge (DSIC) –Public Hearing
2. From Jim Wakeley re: Resignation Letter
3. From Pennoni re: Well #8 Bid Opening July 7, 2022 – Addendum No. 4
4. From Pennoni re: T-Mobile Generator Installation – Turnerville Rd
5. From Concord Energy Services re: No Contract Award for Co-Op Electric Supply
6. From Pennoni re: Maintenance Building Roof- Certificate of Payment No. 1
7. From Pennoni re: Maintenance Building Roof- Certificate of Payment No. 2
8. From Pennoni re: Well #8 Bid Recommendation – AC Schultes

The Board reviewed the Correspondence.

Mr. Hassett made a motion to approve the correspondence, seconded by Mrs. Burke. All were in favor.

Engineers Report:

I. Active Projects

1. Various Water Projects
 - a. New Well “Well 8” and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection.
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.
 - 4) Opened Bids 7/7, Recommend award to AC Schultes for \$1,554,150.00.
 - b. Asset Management Plan (PHMUX 18007)
 - 1) Plan provided to MUA (available to view on I-Pad); Implemented April, 2019.
 - 2) Update/Develop a 5-year capital plan for all assets. Review all assets including buildings.
 - c. Backflow Prevention Assembly at NJ American Water Interconnection
 - 1) NJ American confirmed that the backflow preventer at the interconnect is not PHBMUA’s responsibility. Pennoni sent letter to document.
 - 2) MUA inspection program.
 - d. Erial Road Waterman Rehab
 - 1) Maintenance Bond expires 7/2/2023.
2. Federal Law America’s Water Infrastructure Act of 2018
 - a. Compliant with Risk and Resilience provisions.
3. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018. Permit expires February 29, 2028.
 - b. Well status update submitted; John Toal submitted through E2 electronic filing. (Deadline Jan 31).
 - c. Pennoni submitted 2021 DRBC Audit (Deadline March 31st).
4. Map and Regulation Updates

- a. Awaiting MUA markups.
 - b. Pennoni prepared Proposal to incorporate MUA CAD data in GIS Data (NJDEP requirement).
 - c. Solicitor to draft rule change for "Change in Use" connection fees.
 - d. Update Rules, Regulations and Technical Specifications. Rules and Regulations provided for MUA review.
5. Plant Roof
- a. Awarded to Northeast Roof Maintenance, Base Bid \$138,050.00.
 - b. Preconstruction meeting held 11/1/2021; Submittals approved; Change Order request for Mansard Roof; Shingle roof completed week of 6/20; Flat roof partially complete, waiting for metal.
6. Bromley Estates Pump Station Generator
- a. Advertised 11/17/21; Bids Opened 12/8/2021; Awarded to Maguire Electrical Construction, LLC; Submittals approved 2/9/22; 32-week generator lead time.
 - b. Construction Summer/Fall 2022.
7. Annual Water Bond Trustee Report
- a. Pennoni submitted 2021 report.
8. Country Club Tank
- a. Inspection completed.
 - b. Rehab tank interior and exterior within 2 years.
 - c. Estimated budget: \$782,000.
9. Country Club Roof
- a. Site assessment complete.
 - b. Roof replacement required.
 - c. Plans and specifications to be prepared for bid.

II. Other Projects

- 1. Pine Valley Developers (Fairway Pines) Use Variance
 - a. Use variance approval for 85 units.
 - b. NJDEP permits submitted.
 - c. Branch Avenue/3rd Avenue PRV design and installation to provide redundancy.
- 2. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. 20-year Recapture Agreement for Amboy Bank.
- 3. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank approved to construct 85 Townhomes.
 - b. TWA Application revisions required.
- 4. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
 - a. Pennoni issued bond release recommendation (release not recommended).
- 5. 1734 Erial Road, Gloucester Township
 - a. Sewer and water connection conditionally approved.
 - b. Revised plan submitted 3/9.
- 6. Tank Antenna
 - a. ATT: Turnerville.
 - b. Cellco/Verizon: Mt. Clement.
 - c. Cellco/Verizon: Turnerville; Request for antenna swap-out.
 - d. T-Mobile/MetroPCS: T-Mobile request for generator installation.
 - e. T-Mobile/MetroPCS: Turnerville; Request for generator installation.
 - f. Sprint: Mt. Clement.
 - g. Ham Radio Operator Antenna: Turnerville.

Mr. Dougherty gave a brief summary of Engineer's Report confirming status of projects. Highlights reviewed on Well #8 status with award to AC Schultes with cost coming in right around budget, Plant roof progress, Bromley pump station generator projected September installation, Tank Antennas reviewed.

Mrs. Burke made a motion to accept the Engineer's Report, seconded by Mr. Hassett
On voice vote, motion carried.

Solicitor's Report:
Mr. Long will have remarks in Closed Session.

Operation Manager's Report:
Board reviewed Mr. Toal's report.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$2,182.50 from the Water Renewal and Replacement Fund, which is required for the Purchase and Installation is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

RESOLUTION #22-071

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to replace and install new carpeting in the Main Office; and

WHEREAS, it will be necessary to appropriate the funds from the Sewer General Fund in order to complete this work.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$2,182.50 from the Sewer General Fund, which is required for the Purchase and Installation is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
Sewer
RESOLUTION #22 – 072**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2021/2022 Authority **Sewer** Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Repairs & Maintenance - System		4000.00
Trustee	1500.00	
Supplies – Operating	2500.00	
Total	\$4000.00	\$4000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #22-073**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to Replace and Install new Spool Piece at the Branch Ave Pump Station; and

WHEREAS, it will be necessary to appropriate the funds from the Sewer General Fund in order to complete this work.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$13,910.00 from the Sewer General Fund, which is required for the Installation is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
Sewer
RESOLUTION #22 – 074**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2021/2022 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Automotive Expense		2,400.00
Telephone – Operating		600.00
Trustee	1,000.00	
Supplies – Operating	2,000.00	
Total	\$3,000.00	\$3,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #22 - 075
Water**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2021/2022 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers are effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Automotive Expense		2,400.00
Telephone - Operating		600.00
Trustee	1,000.00	
Chemicals	1,000.00	
Security	1,000.00	
Total	\$3,000.00	\$3,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES
FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

RESOLUTION #22- 076

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Authority; and

WHEREAS, the Local Government Electronic Procurement Act (P.L.2018, c.156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the PHMUA will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that the Chairman, Executive Director and/or his designee of the Pine Hill Borough Municipal Utilities Authority be and hereby is authorized to execute on behalf of the Authority, in the sole discretion of the PHMUA, any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY**

Sewer
RESOLUTION #22 – 077

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2021/2022 Authority **Sewer** Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Automotive Expense		300.00
Utilities – Operating		1,000.00
Miscellaneous – Office		700.00
R/M - Building	1,000.00	
Supplies – Operating	1,000.00	
Total	\$2,000.00	\$2,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION #22 - 078

Water

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2021/2022 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers are effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Supplies - Office		300.00
Utilities - Operating		3,500.00
Telephone – Operating		200.00
Training/Education	500.00	
R/M - System	1,500.00	
Security	2,000.00	
Total	\$4,000.00	\$4,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AWARDDING CONTRACT FOR WELL #8 PROJECT TO AC SCHULTES, INC.**

RESOLUTION # 22-079

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") prepared specifications and solicited bids for the Well #8 project; and

WHEREAS, on July 7, 2022, the Authority received two (2) bids for the project as follows:

<u>VENDOR</u>	<u>BASE BID</u>
1. AC Schultes, Inc	\$1,554,150.00
2. Unitech	\$2,058,999.00

Engineer's Estimate: \$ 1,553,275.96 ; and

WHEREAS, the bids were reviewed by Hugh J. Dougherty, PE, CME, Authority Engineer, and Thomas Leisse, PE, CME, Senior Engineer from Pennoni Associates, who, via correspondence dated July 12, 2022 recommended the award of the contract to AC Schultes, Inc. in the base bid amount of 1,554,150.00; and

WHEREAS, the bids were further reviewed by Christopher F. Long, Esq., Authority Solicitor, who, via letter opinion dated July 20, 2022, opined that AC Schultes, Inc. was the lowest responsible bidder for this project; and

WHEREAS, the Chairman and Members of the PHMUA concur with the aforementioned recommendations and desire to award the Well #8 contract on behalf of the Authority to AC Schultes, Inc.

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Well #8 contract on behalf of the Authority is hereby awarded to AC Schultes Inc., in the base bid amount of \$1,554,150.00 in accordance with their July 7, 2022 bid.
3. The Authority's Executive Director, and/or her designee, is hereby authorized and directed to take any and all steps necessary to effectuate the award of this contract.
4. Funds are available for the payment of this contract.

**WATER
RESOLUTION # 22- 080**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

1921000-0	15 W 8 TH Ave	Leaky Gasket – 1T Gals	\$5.75
3329000-0	109 Country Club Rd	Leaky Gasket – 13T Gals	\$74.75

Water Operating

Revenue Resolution #22-081

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10056	799.29	BMEU Clerk, Deptford USPS	Supplies - Office
MC10057	356.65	NJ State PWT	State Water Tax
10058	8,659.93	Atlantic City Electric	Utilities - Operating
10058	286.08	Atlantic City Electric	Utilities - Office

10059	82.13	Acme Uniforms	Supplies- Operating
10059	27.75	Acme Uniforms	Supplies - Office
10060	60.95	Billows Electric Supply Co Inc	Supplies - Office
10061	31.34	Mabel Borovkoff	Health Insurance
10062	11,475.00	Bowman & Company LLP	Audit & Accounting Fees
10063	186.85	Casa Payroll Service LLC	Supplies - Office
10066	2,416.00	Core & Main LP	Hydrant Maintenance
10068	25.06	Dominic Buirch	Miscellaneous - Office
10068	56.06	Dominic Buirch	Health Insurance
10069	12.25	Ed's Rental	Supplies - Operating
10070	2,070.00	Eurofins QC LLC	Laboratory Testing
10071	25.00	Flowers & Gifts	Supplies - Office
10072	22.68	Patricia Garvey	Training/Educ - Admin
10073	1,235.34	Township of Gloucester	Automotive Expenses
10074	4,221.21	Groff Tractor New Jersey LLC	Repair/Maintenance - System
10075	110.57	Michael Grogan	Supplies - Operating
10075	53.80	Michael Grogan	Health Insurance
10076	43.44	Home Depot Inc	Supplies - Operating
10078	72.24	Live Message American Acqua	Repair/Maintenance - Office
10079	785.00	Wade, Long, Wood & Long	Legal Fees
10080	934.70	Lou & Sons	Automotive Expense
10082	1,786.70	Miracle Chemical Co Inc	Chemicals
10084	98.33	Nextel/Sprint Inc	Telephone - Operating
10085	21,234.04	NJ American Water Inc	Water Agreements
10086	38.79	One Call Concepts Inc	Repair/Maintenance - System
10087	752.50	Pennoni Associates Inc	Engineer Fees
10088	82.95	Pine Hill Hardware Inc	Supplies - Operating
10089	1,378.17	PICS	Supplies - Office
10090	31.00	Progas Inc	Chemicals
10091	4,483.00	Rio Supply Inc	Meters/Connections
10091	1,075.42	Rio Supply Inc	Repair/Maintenance - System
10092	40.76	South Jersey Gas Inc	Utilities - Operating
10093	39.93	George Smith	Health Insurance
10094	95.50	Treasurer, New Jersey State	Supplies - Operating
10096	125.00	Tri-State Fire Protection Inc	Repair/Maintenance - Office
10097	115.64	Verizon Inc	Repair/Maintenance - System
10098	51.50	James Wakeley	Training/Educ - Operating
10099	522.00	West and Thomson Corp	Supplies - Office
10100	293.94	Xtel Communications Inc	Telephone - Office
10100	294.41	Xtel Communications Inc	Telephone - Operating

Water Renewal & Replacement

Revenue Resolution #22-082

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

10083	45,570.00	Northeast Roof Maintenance	Maint Garage Roof - Constr
10087	1,905.95	Pennoni Associates Inc	PRM Backup/Capping - Eng
10087	1,644.08	Pennoni Associates Inc	Maint Garage Roof - Eng

Sewer Operating

Revenue Resolution #22-083

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10056	799.29	BMEU Clerk, Deptford USPS	Supplies - Office
10058	3,145.08	Atlantic City Electric	Utilities - Operating
10059	82.12	Acme Uniforms	Supplies - Operating
10059	27.75	Acme Uniforms	Supplies - Office
10060	60.94	Billows Electric Supply Co Inc	Supplies - Office

10061	20.89	Mabel Borovkoff	Health Insurance
10062	11,475.00	Bowman & Company LLP	Audit & Accounting Fees
10063	186.84	Casa Payroll Service LLC	Supplies - Office
10064	88.00	Camden County MUA	Supplies - Office
10064	88.00	Camden County MUA	Supplies - Operating
10065	153.17	Comcast	Supplies - Office
10067	229.00	Coverall of Philadelphia Inc	Supplies - Office
10068	125.05	Domini Buirch	Miscellaneous - Office
10068	37.38	Domini Buirch	Health Insurance
10069	12.24	Ed's Rental Inc	Supplies - Operating
10071	25.00	Flowers & Gifts	Supplies - Office
10072	22.67	Patricia Garvey	Training/Educ - Admin
10073	1,235.32	Township of Gloucester	Automotive Expense
10074	4,221.22	Groff Tractor New Jersey LLC	Repair/Maintenance - System
10075	110.56	Michael Grogan	Supplies - Operating
10075	35.86	Michael Grogan	Health Insurance
10076	43.44	Home Depot Inc	Supplies - Operating
10077	5,620.00	J & M Custom Sheet Metal LLC	Repair/Maintenance - System
10078	72.23	Live Message America Acqua	Repair/Maintenance -Office
10079	275.00	Wade, Long, Wood & Long	Legal Fees
10080	934.70	Lou & Sons	Automotive Expense
10081	\$37.00	Lethal Pest Solutions Inc	Repair/Maintenance - Office
10084	98.33	Nextel/Sprint Inc	Telephone - Operating
10086	38.78	One Call Concepts Inc	Repair/Maintenance - System
10087	327.50	Pennoni Associates Inc	Engineer Fees
10088	82.94	Pine Hill Hardare Inc	Supplies - Operating
10089	1,378.16	PICS	Supplies - Office
10092	40.76	South Jersey Gas Co Inc	Utilities - Office
10092	37.05	South Jersey Gas Co Inc	Utilities - Operating
10093	26.62	George Smith	Health Insurance
10094	95.50	Treasurer, New Jersey State	Supplies - Operating
10095	30.00	Stewart Business Systems LLC	Supplies - Office
10096	125.00	Tri-State Fire Protection Inc	Repair/Maintenance - Office
10097	201.92	Verizon Inc	Repair/Maintenance - System
10099	522.00	West & the Thomson Corp	Supplies - Office

Sewer General

Revenue Resolution #22-084

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

10083	45,570.00	Northeast Roof Maintenance	Maint Garage Roof - Constr
10087	1,644.07	Pennoni Associates Inc	Maint Garage Roof - Eng

Mrs. Burke made a motion to approve sewer budget transfers, seconded by Mr. Odenath

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Mr. Green made a motion to approve all Resolutions #22-070 through #22-084, seconded by Mr. Hassett

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Mr. Long prompted for a motion to go into Closed Session.

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
COUNTY OF CAMDEN
STATE OF NEW JERSEY

RESOLUTION #22-085

**AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY TO GO INTO
CLOSED SESSION**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHBMUA”) is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

_____ Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

 X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: [*Must Fill in Specifics*] _____;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if an when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mrs. Burke made a motion to go into Closed Session, seconded by Mr. Green.
All were in favor. Closed Session began 8:06 pm.

Mrs. Burke made a motion to leave Closed Session, seconded by Mr. Odenath.
All were in favor. Closed Session ended 8:20 pm.

Mr. Long prompted for a motion to allow Executive Director to hire a Maintenance Man II at \$18.00 per hour.
Mr. Hassett made the motion, seconded by Mrs. Burke.
Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett

Mr. Green made a motion to adjourn the meeting, seconded by Mrs. Burke.
All were in favor.

Meeting adjourned 8:25 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary